

Notes of Annual General Meeting

Date: 12 February 2020

Time: 6pm – 8pm

Venue: 336 Brixton Road, SW9 7AA



Present: Members from Paxton Green, Herne Hill Group, Hurley/Riverside, Hetherington, Vassall, Springfield, Dr Masterton, Streatham Hill, Stockwell, Clapham Park, Clapham Family, Brixton Hill, Valley Road and Northwood.

(PCN: Croxted, HBD, North Lambeth, Brixton & Clapham Park, StockWellBeing, Streatham, Clapham)

Independent Chair:

Normal Powell, Lambeth Community Hubs Network

Meeting commenced at 6.00pm, opened by Sandra Jones (SJ)

1.	Welcome & Introduction Sandra Jones welcomed attendees and introduced Norman Powell (NP). NP continued to chair the meeting.
2.	2019 AGM notes Notes from the 2019 AGM were agreed as a true record – proposed and seconded Matters Arising Neighbourhood Development – this will be discussed after the break.
3.	Review of 2019 & the future SJ gave a brief review of 2019 and referred attendees to the Annual Report (click here). <ul style="list-style-type: none">• Primary Care Networks (PCN) were in place. Some are working closely with their PPGs and improving processes• The Network continues to manage its budgets, which will enable it to continue to operate for the foreseeable future. The Board wants to manage an orderly closedown.• SJ thanked LPPGN staff for their commitment and continued work• The Network is keen to have meaningful dialogue about the future of engagement. <p><u>Question:</u> How close is the organisation to getting future funding? <u>Answer:</u> There is some project funding, but finding other sources for core funding is difficult.</p> <p><u>Question:</u> Why is the Network closing if there is project funding? <u>Answer:</u> We are in talks about doing some engagement work, but that funding will not keep the organisation going.</p> <p><u>Question:</u> Even though the CCG funding has stopped, could PPGs continue to operate and maintain a network? <u>Answer:</u> That is something that could be discussed.</p>

4.	<p>NP commended the annual report to the meeting, which was proposed, seconded and agreed.</p> <p>2018/19 Financial Review</p> <p>Patricia Ross (Treasurer) presented a breakdown of the charity’s 2018/19 accounts (click here). She confirmed that accounts were independently examined and filed with the Charity Commission and Companies House in December 2019. Copies were available in the foyer and will be posted on LPPGN website after the meeting. There is just over £20k in the reserve fund.</p> <p><u>Question:</u> What are restricted funds? <u>Answer:</u> They are funds to be used for specific projects.</p> <p><u>Question:</u> What are those projects? <u>Answer:</u> They include former LCN engagement funds, Online Access, PPG member travel expenses in the former LCNs, Lambeth Together workshops and PPG training. We can provide a full breakdown of the restricted funding, but they are listed in the full accounts.</p> <p><u>Question:</u> Last year there was £9,500 for online access? Who is the beneficiary for that funding and what has happened to the money? <u>Answer:</u> Some of that funding was spend during 2017/18 and in 2018/19 to buy equipment for use by PPGs to support the online access registration process. Not all the funding has been spent, so is still being held.</p> <p>NP commended the report to the meeting, which noted for the information.</p>
5.	<p>Election of Trustees</p> <p>NP reminded voting member that each year a third of the board have to stand down. The current board has eight trustees, where one is standing down (Gareth Julian) and two standing for re-nomination (Sharon Hudswell & Elaine Fogg). SJ asked for a vote of thanks to Gareth Julian. Two attendees volunteered as tellers to count the votes (Frank Purdy & Helen Bristow).</p> <p>Nominee statements Each nominee gave a three-minute address.</p> <p>Voting members casted their votes by secret ballot.</p> <p>Break</p>
6.	<p>Election results</p> <p>NP reported 14 votes were cast. One spoilt paper. Both Elaine and Sharon were elected as trustees to the LPPGN board.</p> <p>SJ thanked NP.</p>

7.

Future Engagement in Lambeth

Nicola Kingston (NK) presented slides on what is happening engagement in Lambeth (Click [here](#) for presentation) and what PPGs have said.

Whether LPPGN is operating or not, people want to be involved and kept informed of what is happening and wider discussions on engagement are needed.

A recent engagement event (06/02/2020) for an invited audience has reported back to the Health and Wellbeing Board saying that the meeting was not representative of Lambeth's communities. Main points from the event:

- Recognition that a lot more work is needed to engage with a more diverse audience particularly those whom we know have the worst health outcomes
- Helpful discussions about what we could be done differently going forward
- Next steps:
 - a write up within two weeks to all those who attended
 - encourage people to continue to feed in views on the Lambeth Together website
 - task and finish group will be developed to consider what we have heard and options on next steps

When the event report is available, it will be shared with members and PPG members were encouraged to share their views on engagement via the [Lambeth Together website](#). The event appeared to announce that engagement resourcing will be taken forward via the three Task and Finish groups.

Engagement in South East London

- Our Healthier South East London (OHSEL) have produced two papers, one which describes the process to determine patient / user engagement in the Integrated Care System (click [here](#)) in South East London from April 2020.
- Also, the South East London CCG Alliance (i.e. the merged six borough CCG) has produced an approach paper (click [here](#)). There are at present no plans for discussion on either paper within Lambeth.
- Lambeth's Health & Wellbeing Board will be having more themed meetings and going into the community

Attendees raised concerns around accountability in these proposed models.

PPGs are encouraged to work within their PCN, particularly with social prescriber link workers to be kept informed.

Question: What information do we have on the borough-based boards? Where is the prospectus?

Answer: There is no information available to us yet on these boards and we agree there should be a prospectus, but it is not yet available..

Question: How will success be measured?

Answer: Good question! We believe there should be a people's evaluation on what works and what does not work, which feeds into determining success.

Question: What is happening in the other five South East London boroughs?

Answer: Each borough works differently. Southwark PPGs have already discussed the proposals in the paper, which include having a people's panel, for public conferences to be held, and for an engagement oversight committee to be set up. Lambeth patients want to be involved and not just used to oversee things. We need more information. The principals of what patients want to see in terms of engagement should be clearly laid out. The PPG model in other boroughs is different, as is the culture of engagement. The Lambeth Together Test and Learn engagement projects are about how care can be provided.

What do PPG members want?

- To work together to propose a statement or manifesto that outlines the support for PPGs, people and communities to come together.
- Develop an action plan for the future
- The February engagement event did not advance the discussion and the purpose was unclear.
- The event in North Lambeth on 25 February on neighbourhood partnership could be a new model and way of working across the borough.
- Keep things simple and move at a pace that works for patients.

To consider:

- How can PPGs engage within a PCN, if there is no functioning PPG in individual practices?
- What makes a wider group of people getting involved? Usually topical issues or something of interest.
- Use a project to engage people i.e. a gardening club where you can swap and share experiences
- Do things together so the impact cannot be ignored
- The six boroughs approach to engagement will vary
- Some PPGs only want to work within their own practice to improve their services and are not interested in working in a wider arena

Question: If the Network is not here, how will there be ongoing discussions and how will we be kept informed?

Answer: We need to think about the practicalities of how we can stay connected. There are things happening within some PCNs and at other levels. We need to find out how Lambeth and the CCG intend to link with PPGs and if a platform for contact and engagement will still be there.

Comment: Having a small mailing list within surgeries is one thing, but this will be lost at neighbourhood level.

Comment: Working at PCN level is the way forward. Having a People's Panel from each PCN could be the start to determine governance and establish accountability.

Question: Do PCNs have to have a patient group?

Answer: Details on this are still being decided, so there is no clarification.

Question: How many PPG chairs are involved in their PCN discussions and what engagement is happening at PCN level?

Answer: We could find out what we know collectively

Next steps

- Develop a survey to gather member view on engagement going forward
- Draft a letter to Lambeth CCG requesting discussions about the formal proposals for the single CCG – and signed by members individually
- Set date for next network wide meeting to develop these discussions.

Close 7.55pm